



# HOME ENERGY RETROFIT PROGRAM

Please complete and return to City Hall, 270 S. River Avenue, 3rd floor, Holland, MI 49423  
616.355.1364 or d.broersma@cityofholland.com

**Before filling out the application, make sure you meet the following program requirements.**

For more information, visit our website at [HollandEnergyFund.com](http://HollandEnergyFund.com).

- I own a home in the City of Holland. ➤ I have home insurance.
- I am in good standing on my mortgage (or fully own my home).
- I have completed the Home Energy 101 program.

Owner(s) Name: \_\_\_\_\_

Owner(s) Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of contact (Email, cell phone, etc.): \_\_\_\_\_

Property Address (if different from above): \_\_\_\_\_

Is the property a rental property?    Yes    No

If the house is currently vacant, will the house be owner or tenant occupied? \_\_\_\_\_

If the house is currently vacant, when will the house be occupied? \_\_\_\_\_

**REQUIRED DOCUMENTS: Applications without complete documentation WILL NOT be processed.**

Copy of the declarations pages of your homeowners insurance policy WITH proof of payment

Proof your mortgage is paid up to date

Estimates from contractors for retrofit work

**ADDITIONAL REQUIREMENTS (including but not limited to):**

- Applicants must sign a grant agreement and must be approved prior to the start of the work.
- Any properties owned by the applicant cannot be involved in court action.
- All projects must be reviewed by the City staff team before being approved.
- Funds will not be paid for work already started or completed.

"I give permission for Holland Board of Public Works AND Semco Energy to provide 2 years' historical energy data and 3 years' future data for the locations specified on this form. I understand this information will be used solely for the City of Holland Home Energy Retrofit Program/Home Energy 101 Program."

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_